

# **CLIFTON CAMPVILLE WITH THORPE CONSTANTINE PARISH COUNCIL**

MINUTES OF THE MEETING HELD ON TUESDAY 13<sup>TH</sup> MAY 2014 AT 8PM  
IN THE VILLAGE HALL CLIFTON CAMPVILLE

Present: Cllr. Bostock      Cllr. Jones                      Cllr. Pugh (Chairman)  
          Cllr. Bryan        Cllr. Lodge                    Cllr. Tongue  
          Cllr. Jervis        Cllr. Leedham

In attendance: Mrs H Elliott (Clerk) & 3 Members of the public

- 1. APOLOGIES FOR ABSENCE:** Cllr. Bennion
- 2. DECLARATION OF INTERESTS** – Cllr. Bryan & Cllr. Leedham declared an interest in the planning application 18 Tudor Rise. Cllr. Bostock & Cllr. Leedham declared an interest in Miscellaneous Items, Allotment Hedges.

### **3. MINUTES OF MEETING HELD ON 11<sup>TH</sup> MARCH 2014**

These were circulated prior to the meeting, Cllr. Jervis proposed that they are taken as read and signed as a true record, Cllr. Lodge seconded the proposal.

A copy of the minutes will be sent to John Bainbridge to put on the village web site.

### **4. MATTERS ARISING**

It was decided that a copy of the agenda and previous minutes could be made available to the public if they were marked as “Draft not to be removed”.

The broken flower tubs at the entrance to Clifton Campville from No Mans Heath still need to be removed. Cllr. Lodge and Nigel Tongue said that they would remove them.

Cllr. Lodge and Nigel Tongue had attended a site meeting at Mill Bridge with Richard Rayson, Helen Portman and one of their colleagues. They seem determined that the bridge is widened, as they don't want the expense of repeated repair costs. The Parish Council decided to ask Sue Arnold and Alan White to come along to a consultation/public meeting. Once a date is set, the meeting will need to be advertised to inform parishioners.

### **5. ADOPT CODE OF PRACTICE FOR HANDLING COMPLAINTS, STANDING ORDERS FINANCIAL REGULATIONS AND REVIEW RISK REGISTER**

It was proposed by Robert Leedham that the Parish Council readopts the Standing Orders, Financial Regulations, Risk Register and the Code of Practice of Handling Complaints. Cllr. Bryan seconded the proposal.

### **6. CORRESPONDENCE (Circulate correspondence to all Cllr's)**

#### **LICHFIELD DISTRICT COUNCIL**

- a) Reply to Parish Councils letter regarding Arkall Farm

## STAFFORDSHIRE COUNTY COUNCIL

- a) Community Paths Initiative Bids for 2014/2015 – Read out
- b) Two Local Authority Governors end of term of office 31<sup>st</sup> August 2014 – Email entrust to ask what Parish Council needs to do.

### MISCELLANEOUS

- a) Mrs Beryl Grix – Valuation Day – Read out (not a Parish Council matter)
- b) Newsletter of the Staffordshire Archives and Heritage Service
- c) CPRE various newsletters & information
- d) NALC Draft Financial Regulations
- e) Staff Pensions
- f) Safeguarding public money
- g) NALC Repeal of s.150 (5) of the Local Government Act 1972 –Implementation (England)
- h) NALC Section 137 of the Local Government Act 1972

7. **PARISH PLAN** – Cllr. Leedham proposed that the Parish Council adopts the Action Plan Cllr. Jones seconded the proposal.

### 8. PLANNING

#### Applications Received

- a) 14/00298/FUL – Chapel House, Main Road, Haunton - Demolition of conservatory and erection of single storey extension to form games room, utility and shower room - No objections providing the Conservation Officers approve.
- b) 14/00286/FUL – 18 Tudor Rise, Clifton Campville – Conversion of loft and raising of ridge height to form bedroom with en suite – No objections
- c) 14/00365/FUL – 116 Main Street, Clifton Campville - Relocation of boundary wall/fence – No objections

#### Approval of Planning Permission

- a) 13/01281/FUL – The Yews, Main Road, Haunton
- b) 14/00150/FUL – Cleat Hill Farm, Syerscote Lane, Haunton

#### Licensing and Consents Appeals – Application granted

- a) Application to vary a premises Licence for the Green Man, Main Street, Clifton Campville

### 9. FINANCE (As per attached transaction sheet)

- a) Sign Clerks Expenses – The Chairman signed the Clerks expenses.
- b) Internet Banking – The Clerk is having difficulty transferring money between the Reserve and Current Account. The Parish Council suggested speaking to SPCA for their advice and or having just one account as the amount of interest is so small.
- c) Parish Council Insurance – Cllr Lodge is comparing the current renewal with a quote from Zurich.
- d) Increase in Allotment Rent from £250 - £280 pa with effect from 1<sup>st</sup> April 2015 – The Parish Council agreed that there would need to be an increase in the allotment rent charged to tenants next year.

### 10. MISCELLANEOUS ITEMS

- a) Allotment Hedges – The Parish Council agreed to pay someone to cut the hedge and tidy up.
- b) Bus timetables – An email had been received from a resident in Haunton concerned

**ACTION**

RP/DL

that there are no bus timetables available in any of the bus shelters or on the village website. Since this email there has been a change of service provider, the Clerk had received a new timetable, which she has pinned onto the bus shelters in the parish.

- c) War Memorial – Martin Browne said that they had got the faculty through; he gave a brief update regarding the drainage work and the War Memorial. The Parish Council agreed to support the Parochial Church Council

**Cllr. Jervis** – Reported that Parking on the pavements in Haunton is a problem again.

HE

**Cllr. Bryan** – Reported fallen tree branches on footpath No.32.

**Cllr. Tongue** – Had looked through the South Derbyshire Local Plan and reported that there is not anything that will effect the Parish.

**Cllr. Leedham** – Reported fly tipping in Ashby Road layby. There are still potholes in Syerscote Lane and Thorpe Lane, which also has spoil, left from the drainage roadworks. The edge of the road is collapsing due to bad drainage the water is running down the road. It was suggested that a note is put in the next newsletter asking residents to be considerate when parking their vehicles to allow farm vehicles to pass through the villages.

HE

**Cllr. Lodge** – A resident had spoken to him about the broken milestone between Clifton Campville and Haunton. He has the broken piece in his garage for safekeeping.

Cllr. Lodge said he would speak to Debbie Boffin, Conservation Officer about its repair.

DL

## 11. MEMBERS OF THE PUBLIC

Nigel Tongue gave an update regarding the Village Hall, a new deed has been lodged with the custodial charity commission. The Village Hall Committee will be applying for grants this year to extend the village hall.

He wished to thank the Rector for his support in this matter, the Parish Council agreed to send a letter thanking him along with the cheque for £400 the remainder of the donation towards the drainage works.

The next Highways Team visit will be 16<sup>th</sup> July for 3 days.

## 12. DATE OF MEETINGS 2014 – 8<sup>th</sup> July, 9<sup>th</sup> September & 11<sup>th</sup> November at 8pm

There being no further business, the meeting closed at 9.58pm

## CORRESPONDENCE

### LICHFIELD DISTRICT COUNCIL

- a) Local Council Tax Support for Parishes for 2014/15 and 2015/16

### MISCELLANEOUS

- a) Local Government Boundary Commission – Electoral Review of Lichfield Draft Recommendations
- b) St Andrews Church thank you for donation
- c) Reverend Gary Thompson
- d) Matthew Ellis – Commissioner’s People Power Fund
- e) Theme Park Safety

### WEB SITES

- 1) [www.wmra.gov.uk](http://www.wmra.gov.uk) – Speaking Out news magazine only available by downloading
- 2) [www.csv.org.uk/difference](http://www.csv.org.uk/difference) Register Activity and receive free resources
- 3) [www.cliftoncampville.com](http://www.cliftoncampville.com) Village Web Site
- 4) [www.fundfinder.org.uk](http://www.fundfinder.org.uk) Resources for grant-seekers
- 5) [www.parishonline.co.uk](http://www.parishonline.co.uk) OS mapping
- 6) [www.lichfielddc.gov.uk](http://www.lichfielddc.gov.uk) Lichfield District Council web site, planning applications etc.
- 7) Contact the Highways Team - The easiest way to report an issue on the roads is to use the online reporting system... <http://localview.staffordshire.gov.uk/lvinternet/Report.aspx>  
By telephone, email or fax  
**Phone:** 0300 111 8000  
**Email:** [highways@staffordshire.gov.uk](mailto:highways@staffordshire.gov.uk)  
**Fax:** 01785 276026  
**Opening Times:** Monday - Thursday 8am - 8pm, Friday 8am - 6pm, Saturday 9am - 5pm  
Calls will be charged at a local rate.